



## **GCPS STAR TEAM** (Student Technology Assistance & Response)

### **Job Posting Information**

<b>Title:</b>	Student Technology Assistance & Response Team Member
<b>Dept:</b>	Granville County Schools Instructional Technology Department
<b>Schedule:</b>	6 - 10 hours per week
<b>Pay Rate:</b>	\$15.00 per hour
<b>Structure:</b>	Employee may work for one or more teams within the program

### **Job Description:**

#### **Digital Resources and Instructional Support Team**

- Assist teachers and staff in the development and use of instructional technology related programs in their classrooms and supporting roles. Assist with the setup and use of technology classroom resources

#### **Marketing and Promotional Resources Team**

- Develop marketing and promotional materials such as photographs, videos and podcasts. Use equipment to stream and record events. Add and maintain content for the school webpages

#### **Device Support and Repair Team**

- Respond to technical support tickets, repair chromebooks, and prepare devices to be shipped for warranty work. Use the One to One Plus ticket system to manage their workload and support their assigned staff.

## Cyber Security and Network Support Team

- Understand Cybersecurity issues and train teachers and students to recognize phishing emails. Use KnowBe4 program to provide ongoing support and conduct phishing campaigns. Learn key concepts of networking which includes wireless access points.

## Qualifications:

*\*Prior technology or technical related skills not required for this position. On the job training will be provided on skills needed based on each employee's specific role.*

## Possess the GCPS **STAR** TEAM Core Values

- **Adaptable/Flexible:** Able to adjust to new conditions; Take on different roles and responsibilities when needed.
- **Appearance:** Display proper dress, grooming, hygiene, and manners.
- **Attendance:** Arrive and leave on time according to work schedule, Inform Team Manager in advance of planned absences
- **Collaborator:** Gets along well with others; knows how to be a team player.
- **Communicator:** Articulate thoughts through oral and written communication and listens to customers.
- **Critical/Logical Thinker:** Analysis and evaluate issues to form judgments; open-minded; rationale.
- **Empathetic:** Gets along well with others; compassionate and accepting.
- **Learners Mindset:** Love of learning; willingness to try new things.
- **Responsible/Accountable:** responsible decision making; take responsibility for success as well as failure